

**Acadia Lifelong Learning Centre
Advisory Board
Annual General Meeting Minutes
Wednesday, April 18, 2012
Centreville Baptist Church
870 Murray Drive, Centreville, Nova Scotia**

Opening:

The Annual General Meeting of the ALL Advisory Board was called to order at 12:45 p.m. by Roger Boutilier on Wednesday, April 18, 2012 in the Centreville Baptist Church, Centreville, NS.

Present:

Roger Boutilier, Jessica Bradley, Jennifer White, Yvette Leblanc, Teresa Patterson, Richard Denton, Gisela Westphalen, Blanca Baquero

Regrets: Brian Jones

1. AGENDA

Approval of Agenda

MOVED by Philip Longmire that the agenda be accepted as distributed.
Seconded by Richard Denton

Motion Carried

2. MINUTES

Approval of Minutes

The minutes of the Annual General Meeting of April 20, 2011 were circulated

MOVED by Peter Dekker that the minutes be accepted as distributed.
Seconded by Barbara Nash

Motion Carried

3. BUSINESS ARISING FROM MINUTES

Roger Boutilier talked briefly about recommendations coming from the last meeting indicating that they would be mentioned in the reports.

4. REPORTS

i Program and Partnership

Jennifer White reported that the Board decided to merge the Partnership and Programming Committees in order to streamline both.

The Atlantic 50+ Learning Organization meeting was held in Halifax and 3 members of the board attended making the total of 26 participants from 11 constituencies. The keynote speaker, Valerie White from NS Department of Seniors discussed the continuing support of Active Aging and Learning in Nova Scotia. The next meeting is scheduled for June 21, 2012 in PEI.

As a result of a survey taken at the annual August potluck several new courses were added to the spring offerings, including Practical Law, Spanish, Homeopathy, Seniors Link Advocate (Brown Bag series) and Photography in the field.

ALL recognized UNESCO Week of Lifelong Learning in April 2012 with a Brown Bag Luncheon and the Annual Performance of the New Horizons Band.

Operating Guidelines were revised

Jennifer offered a summary of programming for the fall season, spring season, upcoming courses and any cancelled courses.

ii Communications

Teresa Patterson reported that two information sessions were held at the Wolfville Farmer's Market with good results. One session was also held at Wickwire House.

The December issue of the Newsletter was produced and distributed.

iii Brown Bag Lunch

Richard Denton reported that the Brown Bag Lunch series had 24 guest speakers. The average attendance in the fall was 22, jumping to 33 in the winter. Eastlink Television was only able to record 25% of the sessions.

He also noted that only participants who are paid members of ALL will receive emails and other information.

iv Chairman's Report

Roger Boutilier thanked the retiring members of the board for their service and welcomed the new members. With new members, the board will now have a complement of 10.

Roger also recognized Jessica Bradley and Open Acadia for their support.

Membership this year totaled 222, compared with last year at 237 members.

The Annual Potluck early registration/calendar release will be held on August 29, 2012.

5. NEW BUSINESS

- i** Roger Boutilier explained the proposed fee of \$50.00 for any audit courses that may require technical support.

MOVED by Yvette LeBlanc that a \$50.00 fee be charged to those ALL members who are permitted to audit university course for which technical support is required by Open Acadia staff.

Seconded by Vicky Parker

Some discussion took place regarding the calendar year which runs from September 1 – August 31.

Jessica Bradley explained the ACORN program which gives participants network access if necessary. The instructors of any courses would determine if access is crucial or if textbook information will be sufficient.

Motion Carried

ii Nominating Committee

Richard Denton explained that the Acadia Lifelong Learning Advisory Board has been operating for several years with ten members. In order to continue with this number, the following motion was presented.

MOVED by Richard Denton that Agar Adamson, Brian Jones and Darrell Slauenwhite and one additional Board member to be appointed by the board at a later date, be appointed to a three year terms on the ALL Advisory Board, to retire at the April 2015 AGM.

Seconded by Peter Dekker

Motion Carried

Roger Boutilier introduced Darryl Slauenwhite

iii Other Business

Roger Boutilier explained that the Advisory Board of Acadia Lifelong Learning is looking for suggestions about course to offer or any ideas to enhance our programs.

Jennifer White talked about the changes to the guidelines in order to make them simpler.

Jessica Bradley will publish the guidelines on line plus the addition of job descriptions. It gives a better understanding of how the board works.

Joan Boutilier expressed that she had once attended a week long course at the Divinity College and found it to be productive.

Susan Surette asked if any courses could be introduction level and only run for half a term. This way if a person can determine if they would enjoy a course.

Jennifer White said that those possibilities will be talked about in the planning sessions for next year. Instructor fees will be considered with the half – price possibilities.

Plans for the 2012 season will include a later start date to give members a chance to finish their summer activities before starting back to classes. Jennifer White noted that classes normally begin mid-September and would now start October 1st

Vicky Parker talked about having seminars to introduce new ALL members to courses. She also suggested that courses of a certain nature could be held in the art gallery.

Gisela Westphal questioned the unreasonable differences in certain courses that are offered. For example, a 3 part course may cost \$75.00 and a 6 part course may cost \$85.00. This will be taken under advisement and the board will try to clarify.

Vicky Parker mentioned that the description of courses were much better this year. She suggested that a course in social networking may be beneficial especially with regard to hacking and what to do if this should happen.

Roger Boutilier closed the meeting with a reminder about offering a donation to the church to help offset their costs and about the clean-up of the hall before we vacate.

6. ADJOURNMENT

MOVED by Darryl Slauenwhite that the meeting be adjourned at 1:50 p.m.
Seconded by Phillip

Motion Carried

Minutes submitted by Teresa Patterson

Approved for distribution by Roger Boutilier